Permit #F00137352

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00137352 **Type of Permit:** FILMING **Release Date:** 04/27/2018

**Production Company** RELATIVITY EDUCATION LLC

**Insured Company Name** RELATIVITY EDUCATION LLC

Contact Phone No. 1 425-830-6083
Contact Phone No. 2
Fax
Address 9242 BEVERLY BLVD, SUITE 300
BEVERLY HILLS, California 90210

**Production Title** LET YOU GO

**Type of Production** Student

**Producer** Sky Knox

**Director** Sky Knox

**1st AD** Sky Knox

**Production Manager** Sky Knox

**FilmL.A. Coordinator** Angel Miranda

**Location Manager** Sky Knox
Primary Phone Office - - 631-848-5171
Secondary Phone

**Location Assistant** Crystal Castellanos
Primary Phone Office - 323-644-6220
Secondary Phone

### Fees

| | |
|---|---|
| FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE | $25.00 |
| LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE | $114.00 |
| LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE | $76.00 |

**Total Permit Fee** $215.00

**Number of Locations** 1

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## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00137352 | **Location Manager** | Sky Knox |
| **Production Company** | RELATIVITY EDUCATION LLC | Primary Phone | Office - - 631-848-5171 |
| **Insured Company** | RELATIVITY EDUCATION LLC | Secondary Phone | |
| **Production Title** | LET YOU GO | | |

**Location Address** 4730 Crystal Springs Dr, Los Angeles, CA, 90027

**Location Name** GRIFFITH PARK

**Location Type** Park

**Film Dates** 4/28/2018 - 4/28/2018 10:00 - 13:00 1 day

**Open or Closed to the Public** Open

**Generic Conditions**
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No Parking in handicap spaces at anytime.

**Please see attached documents**
F137352 Letter.jpg
F137352 ID.jpg
PARK CENTER MGR LOTS GUIDELINES 60914.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| Cast/Crew vehicles | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 2 |
| Crew | 4 |

**Filming Activities** Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

**Jurisdiction** **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Thomas Guide** **Page:** 593 **Grid:** J2

**Location Notes**

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| | | |
|---|---|---|
| **Approvals** | LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE | Crystal Castellanos |
| | LOS ANGELES CITY POLICE DEPARTMENT | Gabriel Aleman |

**Coordinator Note** RAPG REF: 60914.

**Coordinator Note** BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

**Parking**

**Base Camp**
Location Type : Filming Location

**Crew Parking**
Location Type : Filming Location

**Parking Notes**
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

DRAFT NOT A PERMIT

## Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

# GRIFFITH PARK – PARK CENTER & MGR LOT

- **Ok to film at Park Center on grass area 4/28/2017 from 6:00AM-8:00PM.**
- **Ok to park at Merry Go Round Lot one 4 crew cars.**
- **Ok to have a camera, tripod, reflectors.**
- **Ok to have lunch on grass area.**
- **Students may not film if Park Monitor is not present.**
- **Students must have a cast and crew size of 10 or less on the weekends.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.

- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NO PERMIT